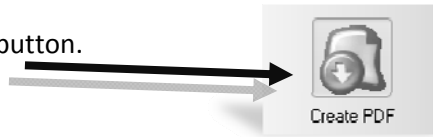


# Create PDF

The "Create PDF" is used to convert a directory of supported image files to multi-page pdf files.

To begin, click on the [Create PDF] button.

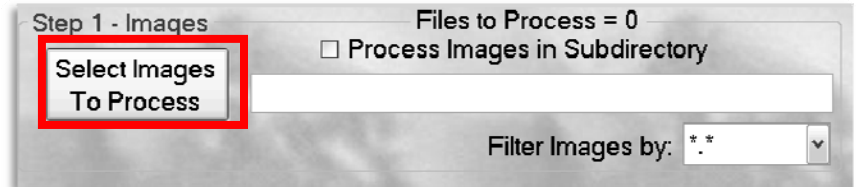


## Step 1 – Images

### Select Images to Process

- (1) Click on the [Select Images To Process] button
- (2) Browse to the volume of images files you wish to convert and click [OK]

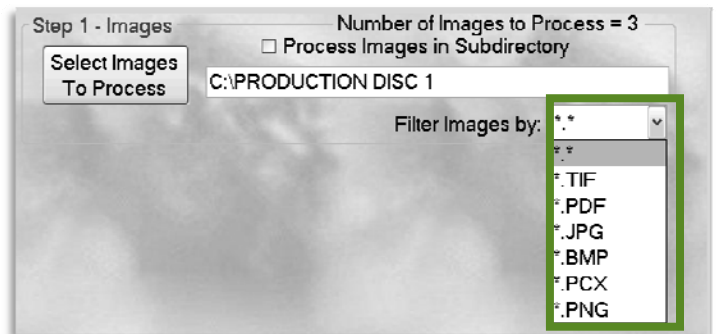
\*\*Make sure you check the box next to "Process Images in Subdirectory" if your image volume contains subfolders



### Filter Images By:

Use the "Filter Images by:" drop down list to filter the directory selected by file type. Breeze will only process the images designated by this filter.

(Please see *Supported Image Files List*)



## Step 2 – Output

### Output Location

- (1) **Set Output Location** – Click this button to browse to the output folder you wish to use. You are able to create a new folder in a directory by clicking [New Folder]; You are also able to type in the path if it is known
- (2) **Use Source Directory Structure** – Check mark this option to tell Breeze to recreate the original folder structure in the output and save the processed images as they were saved in the original folders



### GO

Once all of the required settings are set, the [GO] button will appear. Click the [GO] button to start the conversion. After the conversion is complete, you will receive a status box (as shown to the right).

